## Heramba Chandra College Internal Quality Assurance Cell

23/49, Gariahat Road, Kolkata-700029 NOTICE

13.11.2013

A meeting with the Teachers of all departments shall be held on November 20, 2013 at 4 pm in the Teachers' Room of the College to discuss the following agenda:

- 1. To confirm the proceedings of the last meeting and matters arising thereof.
- 2. Punctuality in Attendance
- 3. Partial Online Students' Union Election
- 4. Miscellaneous.

(Nabanita Chakrabarti) Co-ordinator, IQAC

## Copy to:

- 1. Principal
- 2. All Heads of the Departments
- 3. Secretary, Teachers' Council.
- 4. All Members of IQAC